

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

DRAFT

REGULAR BOARD MEETING MINUTES – March 10, 2020

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer - President Almanda Sturtevant – Vice-President John Abdo Bruce Brach Mark Emery Richard Gallo Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill Rowlands-Will, MS Principal; Jill Schafer, WL Principal; Wendy Foye, Director of Spec. Ed; Wendy Keehfus-Jones, BE Principal; Cynthia Lauzon, Athletic Director; Cameron Teachout, Director of Facilities III; Brian Maneen, Transportation Supervisor; Marie Yager, Ed Simanowski, Fred Robenski –BPD, Gail Wood-Haile, Lorna DeSantis, Fawn Henry, Leah Boek, Tammy Smith, Terry Marcy, Peg Nuspliger, Morgan Hutchins, Nichole Hutchins, Karen Cole, Joan Sturtevant, Rob Pfeiffer, Richard Chrisman-ATA, Lori Smith, Kelly Hoehn, JoAnn Ventura, Mark Nunneker, Mary Healt, Joseph Healt, Sr., Sandra Mercer, Al Grenning, Gretchen Schlicht, Ryan O’Neil, Linda Marcinkowski
<u>MEMBERS EXCUSED:</u>	

At 6:00 p.m. Board President, Mr. Kramer called the meeting to order.

Mr. Abdo moved and Mr. Muha seconded; carried 6-0; to go into executive session to discuss the employment history of particular personnel. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Mrs. Sturtevant entered the meeting at 6:10 p.m.

Board members returned from executive session at 6:58 p.m. Mr. Brach moved and Mr. Muha seconded, carried 7-0; to go to regular session.

At 7:00 p.m. Mr. Kramer led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer congratulated Bryar Croniser for coming in 6th at states for wrestling and former 2017 graduate Derek Spann placing 4th at Mid-American Wrestling Conference, qualified for the NCAA Conference. Caroline Martin placed 16th at x-country states. Musical is in full gear for this weekend.

PRESENTATION:

At the last Board Meeting Board members participated in an activity with the administrators on ESSA Data. Board members received and discussed the answers to the questions raised from the activity.

BUDGET:

Mrs. Cihocki went over Draft 5 of the 2020-2021 Revenue/Expenditures. Discussed enrollment and the tax cap.

Budget cuts proposed for 2020-2021 are 4 teacher aides, 3 elementary teachers, four secondary teachers (math, science, music, and technology), one nurse, one administrator and change from a School Resource Officer to a School Patrol Officer.

PUBLIC FORUM:

Community members and staff present at the meeting voiced their concerns regarding the proposed budget cuts for the 2020-2021 school year and concerns of bullying in the district.

Public Forum ended at 8:43 p.m.

ADMINISTRATORS' REPORTS:

Mrs. Rowlands-Will – Middle School Principal:

- Student Council sponsored a St. Patrick's Day dance on March 3rd, and will be selling puzzle pieces March 16-20 for Autism Awareness. An Autism Awareness walk is scheduled for April 4th.
- On 3/11, the Art Department has a Faces of Adirondack Art Show in the HS lobby and auditorium area from 6-7:30 p.m.
- ELA team meeting is scheduled at the end of the month to continue to work on improving curriculum.
- Six middle school students will be attending Project Sites at Harts Hill Inn. This is a great opportunity for students to shadow a professional for the day.
- Middle School is preparing for upcoming ELA computer based tests.

Mrs. Smith – High School Principal:

- SAT will be given March 25 – we did a practice exam today (March 10).
- Art Show at 6L00 p.m. March 11 – tomorrow.
- Musical is March 19, 20 and 21.
- We have students participating in Project sites.

Mrs. Foye – Director of Special Education:

- On March 20th Lori Kramer, Regional Associate from NYS Office of Special education will be conducting a Verification Review of the district's 2018-19 IEPs for students with disabilities ages 15 and above. She will be looking at the transition services, goals and activities on students IEPs to make sure they are within compliance, have measurable goals and are aligned with the students' post-secondary plans.
- Jeff-Lewis BOCES released its extended school year dates. Students with disabilities recommended for extended school year services at BOCES will be attending classes at Lowville MS or Elementary. Dates are July 1-August 11th.

Mrs. Keehfus-Jones – Boonville Elementary Principal:

- Completed meeting on all students K-5 with teachers and AIS. Currently we have 17 – kindergartners, 21 – 1st graders, 27 – 2nd graders, 17 – 3rd graders, 46 – 4th graders, 33 -5th graders. Total 161/418 =39%.
- Building goals: Staff Morale – We began a new recognition program for all staff in Boonville Elementary called Staff Shout-outs. Any staff member can add a post it note to the bucket and at the faculty meeting the writer of the complement and the person who was complimented receive a gift card.
- Myself and Katie Orr have been meeting with grade levels and practicing restorative circles. These are circles where students and teachers are working together to build a strong community and develop good communication/language skills. Restorative circles are a way to check in and everyone gets the chance to join in and communicate about themselves and how they are feeling. This morning I attempted to do a circle with the entire school and besides a few logistical issues I was able to find out everyone's favorite ice cream flavor. Tomorrow we will move on to discuss the rules in the gym in the morning.

Mrs. Schafer – West Leyden Principal/Director of Technology:

- PARP kicked off this month. Our theme this year is Welcome to the Jungle.
- The Healthy Heart Kids Challenge also started this month. If we raise \$1 more this year than last year, Mr. Cosser and I will get slimed!! Boonville Elementary is also doing the same challenge.

Mrs. Guernsey – Director of Curriculum, Instruction Assessment & Data:

No report.

Mr. Maneen – Transportation Supervisor:

- We are lucky to have two school bus drivers in training and hope they will be licensed by late April.
- All buses are being disinfected, trash cans emptied and anything left behind removed from the buses. These steps are being done at the end of each day.

Mr. Teachout – Director of Facilities III:

- Disinfection procedures have been reviewed with all cleaning and custodial staff in all buildings.
- Although product availability for items listed with EPA have been scarce, we have plenty of hand sanitizer and have been able to get orders processed quickly through a vendor.
- Facilities Dept. has been assisting the bus garage with obtaining disinfection chemicals.
- Snow has also melted from the sports complex and as soon as the weather warms up a little more we will begin spring yard clean-up.

Ms. Lauzon –Director of PE, Health Athletics:

- Handed out the Winter Sports Summary to Board members.
- Winding down winter sports with banquets. At times like these really relied on the School Lunch Manager, Bob Ballister, who passed away recently, asked for a moment of silence.

Mr. Roberts – Asst. Secondary Principal:

- Herkimer County Community College is visiting on March 13th.
- Mohawk Community College is visiting on March 30th.
- DDP is starting their Shelter Projects where students have to design and test a shelter to withstand the outdoor elements.

CONSENT AGENDA:

Mr. Abdo moved and Mr. Muha, carried 7-0; the Board approved the following by a consensus motion:

Minutes:

February 25, 2020 2nd Regular Meeting

Non-Teaching Substitute:

>> Melinda Persons – Substitute Groundswoker/Cleaner
 pending background clearance

Field Trip Requests:

Tech students to MVCC in Utica	3/12/2020
Math Cats to Hart’s Hill Inn in Whitesboro	3/26/2020
Junior College Prep students to SUNY ESF & Le Moyne College	4/22/2020
AP Biology/AP Physics to The Wild Animal Park in Chittenango	5/27/2020
West Leyden 5 th graders to AMF Bowl-A-Rama in Utica	6/4/2020
West Leyden 4 th graders to The Wild Animal Park in Chittenango	6/4/2020

Building Use Requests:

Adirondack Art Dept. to use the HS lobby & auditorium are for art show reception	3/11/2020
Jr. High Art Club/Adirondack Art Dept. to use the MS cafeteria for #Make Art Monday	3/16/2020
Boonville Elem PTA to use the cafeteria for Dr. Seuss Book Bingo	3/26/20
MS Honors to use the HS kitchen & cafeteria for MS Honors Dinner	6/9/2020
North Country White Out Basketball to use the HS & MS gyms for a basketball camp	6/29, 6/30, 7/1, 7/2/2020
Dodge Pratt Northam to use Boonville Elem auditorium & music room for summer program	6/30 – 8/17/20
3D Blood Drive & Red Cross to use the HS multi-purpose room, concession stand & gym lobby for scholarship blood drive, Chinese/silent auction & bake sale	10/22/2020

REGULAR AGENDA:

Mr. Emery and Mr. Gallo seconded, carried 7-0; the Board approved the following:

Support Staff:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following support staff:

<i>Name</i>	<i>Position</i>	<i>Civil Service Classification</i>	<i>Type of Appointment</i>	<i>Effective Date</i>	<i>Rate of Pay</i>
Colleen Dorrity	Account Clerk	Competitive	26- week probationary	5/1/20	Grade 15, Step 6

Professional Staff:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following professional staff:

Name	Tenure Area	Type of Appointment	Certification Status	Effective Date	Rate of Pay
Kimberlee Corrigan	Family and Consumer Science	4-year probationary	Professional	9/01/2020	D1, Step 9 plus Masters

“This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher or principal (as applicable) receives an ineffective composite or overall rating in the final year of probationary period the teacher or principal (as applicable) shall not be eligible for tenure at that time.”

Mr. Abdo moved and Mr. Brach seconded, carried 7-0; the Board approved the following:

Spring Sports:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following for the upcoming spring sports season:

Volunteer Coaches:

- Golf - RJ Lewis
- Softball – Matt Lastowski, Dom Ventiquattro, Courtney Foll, Susie Case
- Baseball – Mike Gaylord
- Track – Mitch Maryhugh, Rob Hennessey, Darrel Gray

Bookkeepers:

- Baseball – Dave Fiorenza, Kim Allen, Laura Puleo, Dom & Lynne Ventiquattro, Andy Scouten, Carl Martin
- Softball – Jess Ventiquattro, Lynn Ventiquattro, Crickett Jokajtys

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, the Board granted approval for placement of students.

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent, the Board approved the budget transfers for February 2020.

Mr. Abdo moved and Mr. Brach seconded, carried 7-0; the Board of Education adopted the following resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following Capital Reserve resolution:

BE IT RESOLVED, by the Board of Education of the Adirondack Central School District that the following proposition providing for the establishment and funding of a capital reserve fund be presented to the voters of the School District at the 2020 annual budget vote and election, and that the School District’s legal notice for the 2020 annual budget vote and election include the proposition:

Proposition 1 - 2020 Capital Reserve Fund

Resolved, the Board of Education of the Adirondack Central School District is hereby authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law to be designated, “2020 Capital Reserve Fund” created to defray the cost of the construction and reconstruction of School District buildings and facilities, including original equipment, machinery, apparatus, appurtenances, furnishings and other incidental improvements and expenses in connection therewith, and to defray the cost of, in whole or in part, and in order to accomplish the same, the Board is hereby authorized to establish the ultimate amount of such reserve fund to \$10 million inclusive of accrued interest and other investment earnings, with a probable term of ten (10) years. The Board of Education is hereby authorized to pay funds from the available fund balance, state aid reimbursement to the School District on account of capital projects, such other monies as the voters may direct, and/or other legally available funds of the School District to such reserve fund in an amount determined by the Board of Education up to the maximum authorized amount.

Poll Vote: Mr. Brach, Mr. Emery, Mr. Abdo Mr. Kramer, Mr. Gallo, Mrs. Sturtevant, Mr. Muha.
Yes – 7, No – 0, Absent – 0

School Lunch Manager:

Mr. Brach moved and Mrs. Sturtevant seconded, carried 7-0; the Board of Education agreed to enter into agreement with Mr. Tom Pfisterer as acting School Lunch Manager.

INFORMATION & DISCUSSION {Enclosures}:

➤ Policies: *2nd Reading:*

Mr. Brach moved and Mr. Abdo seconded, carried 7-0; the Board of Education adopted the following policy:

- Student Evaluation, Promotion & Placement - 7210

➤ Receipts:

- General Fund Receipts #7
- Lunch Fund Receipts #7
- Trust Agency Receipts #7
- Special Aid Receipts #5
- TE Receipts #7

➤ Warrants:

- General Fund Warrant #9
- Lunch Fund Warrant #7
- Special Aid Fund Warrant #4
- Trust Agency Warrant #7
- TE Warrant #7
- Capital Fund Warrant #7

➤ Treasurer’s Report – January 31, 2020

- Letter from Jeff-Lewis BOCES Board candidate
- Jeff-Lewis BOCES Annual Dinner Meeting Invite > Wednesday, April 8, 2020, Howard G. Sacket Technical Center in Glenfield. Tour at 5:00 p.m. with buffet dinner to follow at 6:00 p.m. Budget presentation is at 7:15 p.m.

HANDOUTS

- Enrollment Figures as of March 2, 2020
- District Calendar - March 2020
- Claims Auditor Report for February 2020
- Conferences Approved by Superintendent
- Conference Report – *ELA Network Conference* – D. Carroll, HS ELA Teacher

At 9:20 p.m. Mr. Abdo moved and Mrs. Sturtevant seconded, carried 7-0; to go into executive session to discuss the employment history of particular personnel.

Board members returned from executive session at 10:58 p.m. Mr. Brach moved and Mr. Abdo seconded; carried 7-0, to go into regular session.

At 10:59 p.m. Mr. Muha moved and Mrs. Sturtevant seconded, carried 7-0; the Board adjourned to the Special Meeting to be held on Wednesday, March 18, 2020 in the District Office at 6:00 p.m.